



# PROVIDERS: Submitting bills through an electronic submission partner



**Workers' Compensation Board**

Mandatory electronic submission of the **CMS-1500** form takes effect August 1, 2025, but health care providers can transition now to benefit from quicker bill acknowledgement, increased accuracy, and faster payment.

## Step 1: Register for electronic billing

- Visit [wcb.ny.gov/medicalportal](https://wcb.ny.gov/medicalportal) to log in to the Workers' Compensation Board's (Board) Medical Portal. (If you do not already have an account, you will need to register for access; instructions are on the website.)
- To access your account, please select "Medical Portal" from the drop-down menu, and click "Log In."
- Under the Billing section, see the "Agreement for electronic submission of **CMS-1500**," and select the "I Accept" button.
- If you do not see the link, that means you have already completed the agreement.

## Step 2: Select an electronic submission partner

View the current list of Board-approved electronic submission partners at [wcb.ny.gov/submissionpartners](https://wcb.ny.gov/submissionpartners).

- Contact a few of these companies to compare service features and determine the best fit. Some accept paper forms and convert them electronically. Pricing and other transmittal formats also vary between electronic submission partners.
- Once you've selected an electronic submission partner, reach out to that company to discuss their specific processes and enter into an agreement with the submission partner.

## Step 3: Start submitting CMS-1500 bills electronically

- Ensure proper completion of the **CMS-1500** billing form and related medical narrative.
- Enter CPT code 99080 on the **CMS-1500** form to offset the cost of electronic submission. The price entered for this code should reflect the actual cost of electronic submission of the individual bill (based on your agreement with your chosen electronic submission partner), up to a maximum of one dollar.
- Send the bill and narrative attachment to your electronic submission partner, who will submit them electronically to the workers' compensation payer and the Board.
- Upon receiving the bill and narrative from the electronic submission partner, the payer will issue an electronic acknowledgement of receipt, which the electronic submission partner will transmit to you and to the Board.

## More information

Visit [wcb.ny.gov/CMS-1500](https://wcb.ny.gov/CMS-1500) for more details and email [CMS1500@wcb.ny.gov](mailto:CMS1500@wcb.ny.gov) with questions.

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